

STATEMENT REQUESTING SECOND PASSPORT - TEMPLATE

TO: U.S. DEPARTMENT OF STATE

WASHINGTON, DC PASSPORT AGENCY

I, _____ passport number, _____ travel frequently and find myself in the position of needing to apply for visas for upcoming travel while I am currently traveling. In view of the restrictive entry policies and difficulties in obtaining visas, it is impossible to complete my travel schedule utilizing one passport.

I am, therefore, requesting the issuance of a SECOND PASSPORT for travel, which I understand will be valid on to that country and that the second passport will be issued for a limited four year period of time.

Should either passport be lost or stolen, I will report that circumstances immediately to the passport office in Washington, D.C. or if abroad, to the nearest American consulate or embassy.

I understand that both passports must be submitted for inspection or cancellation when I request any passport service in the future.

Thank you for your time and assistance with this request.

Sincerely,

PASSPORT HOLDER ONLY

DATE